

Keauhou Canoe Club

Board Minutes, January 16, 2025- Approved



Keauhou Canoe Club

Board Meeting Minutes

Date: January 16, 2025

Time: 9:00 AM – 1:10 PM

Location: 78-7100 Kamehameha III Rd, Kailua Kona

Call to Order

President Bill Armer called the meeting to order.

Athletic Director Interviews and Appointment

Two interviews were held at 9:10 and 9:20 AM. Vern was unanimously approved as Athletic Director. By accepting the position, Vern resigned his role on the Board. He confirmed that both Beach Coordinators and Recreational Programs will remain under the AD per the bylaws.

Minutes Approval

Minutes from the previous January board meeting were reviewed.

Board Member Vacancy

Bill will reach out to Tom Forrest to fill the open Board seat.

Treasurer's Report

Sandy Branch reported that the financial statement was sent out via email.

Membership Secretary Report

Stacey Wood reported approximately 250 current members and significant volume in membership inquiries.

Renewal issues and rack payments were discussed.

Paper waivers are still required until HCRA's online waiver system is fully activated.

Stacey noted that incomplete and illegible waivers are a liability.

She extended the rack payment deadline to the 15th.

Eight guest paddlers converted to members.

Motion to give coaches free canoe racks was withdrawn after discussion.

Communications Report

Cat Mikkelsen reported that Connie, Stacey, and Kelly will lead communications efforts, integrating calendar postings, newsletters, and media inclusion.

Board headshots were requested.

Motion passed to update the waiver heading from "2025" to "Approved in 2025."

A letter will be sent to reclassify the old Facebook page as "unofficial."

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Board Actions

The Board discussed adopting the 2025 Charter for 2026. The charter was deemed not necessary to adopt and no action was taken.

Committee rosters were updated in the committee spreadsheet.

Clarified that Steering and Safety should be one committee per the bylaws.

Tom Forrest will join that committee.

Stacey emphasized correct committee selection procedures per the bylaws.

Old Business

Regatta Finish Line Project

Vern and Bill gave a fundraising update.

Project goal was \$85K.

So far: \$30K anonymous donation, \$13K GoFundMe, \$45K in holding account administered by MOKU. This includes \$5K from each club.

Work is underway; blocks are in the water.

OC1 Youth Program Proposal

Proposal to host a youth OC1 program was tabled.

Halau Safety and Security

Dave reported on security. Homeless individuals and vehicles have been cleared.

KCC members are encouraged to stay alert in early hours and report issues to Dave or Vern.

Ingrid will publish the "Coffee with a Cop" schedule.

New Canoe

The new canoe has been ordered and built. ETA February. Ramona is in charge of naming.

New Business

Athletic Director and Beach Coordinator Structure

Motion passed to continue the recreational program under the AD.

The Head Beach Coordinator position will remain in pilot status while a formal role description is developed.

Guest Paddling Program

Proposal to move the Guest Paddling Program out of pilot status was not adopted.

A committee of Andy, Stacey, Ramona, and Cat was formed to improve the program.

Concerns discussed:

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- Waivers not completed
- Guest program not matching original intent (ohana-based)
- Sponsorship being bypassed
- Competitive members required to pay while guests are not
Program will remain in pilot status.

Junior Va'a Canoe Storage Request

Junior Va'a requested permission to store OC1 canoes and trailers at the halau. Vern will follow up.

Racing Recruitment

Vern and Kelly will develop a recruiting poster.

Kumu Ching Status

Dave will follow up on Kumu Ching's Twilight program and possible involvement with keiki coaching.

Funding Calendar and Partnerships

First funded event of the year: American Cancer Society benefit in February (approved).

Board discussed more support for outside nonprofits and possible use of Youth Education & Culture funds (\$6,906.24 balance).

Safety

Steering Committee cannot enforce discipline or assign huli drills.

It approves new steerspeople. Stacey has a current list.

Andy and Tom will staff the Safety/Steering Committee and seek experienced volunteers.

Halau Grounds

Dave requested full club participation in groundskeeping, particularly raking the bank.

Race Equipment and Planning

Discussion on acquiring a 20x40 tent and new banners.

\$230 tarp needed to cover 12-man canoes.

Upcoming Races

- Ku'uipo Race: March 7
- IDF Sprint Qualifiers: March 7-8, O'ahu

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- Suggestion to move Keaulikeouli Rec Race to the following weekend

Meeting Location

The Board is exploring new meeting locations, including public spaces, county offices, and the Elks Lodge.

Prior cost at Teshima's was \$130/week.

Kōkua Request

Motion passed to approve a \$2,500 grant to a member in need.

Executive Session

The Board entered Executive Session at 11:00 AM to address a personnel matter.

Session ended at 12:40 PM.

Follow up letter participants: Bill Armer, Andy Branch, Connie Sizemore.

Adjournment

The meeting was adjourned at 1:10 PM.