



## Steering Certification Guidelines

**Any member of the Keauhou Canoe Club interested in steering shall first attend a Steering Workshop program. Prospective steersmen must also conduct a huli in command — steer a canoe through a successful huli drill.**

**The Safety and Steering Committee will periodically announce the dates and times for both Steering Workshop programs and huli drills. Sign up on the website as directed or email [contactkeauhoucanoeclub@gmail.com](mailto:contactkeauhoucanoeclub@gmail.com) for information.**

### **Prospective Steersmen Must Perform These Actions:**

- Attend a Steering Workshop at the KCC Hālau, which will include land based and on the water instruction.
- Study and practice
  - proper canoe terminology and standard commands, the
  - correct pronunciation of Hawaiian names and terminology, and the
  - appropriate cultural conduct of the steersperson and crew.
- Demonstrate ability to evaluate both canoe and ocean conditions for safe paddling. Must be able to swim twice around an OC-6 canoe and survival float for 30 minutes.
- Be able to self-rescue and re-enter the canoe in any depth of water.
- Understand and agree to abide by:
  - Club Code of Conduct.
  - Club Safety and Steering Policies and Procedures.

### **Applying for Certification:**

After attending a Steering Workshop, each prospective steersman will be required to complete the KCC Steering Application for one or more of the canoe types for which they wish to qualify:

- Double Hull,
- OC-6, or
- Unlimited

Every time a prospective steersman wants certification for a new type of canoe (e.g. Unlimited) they must repeat this process with a new application.

# Keauhou Canoe Club

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Qualified Steersmen are listed annually in the KCC List of Qualified Steersmen on the KCC website, together with the type of canoe they are qualified to steer. This information is also shared with Beach Coordinators.

### **The Keauhou Mentorship Process**

Keauhou uses a mentorship process, to support the 'ohana and encourage prospective steersmen to learn from different experienced steersmen. Prospective steersmen practice on the water in Partnered Training Sessions with Keauhou Steering Mentors. Mentors are in the canoe to instruct and observe the applicant's skills.

### **Partnered Training Session Signoff**

As they complete Partnered Training Sessions, Prospective steersman need three Qualified Steersmen to sign off, indicating finished sessions. Qualified Steersmen are listed on the Qualified Steersmen list and have at least three years of steering experience.

### **Skills Signoff**

After completing mentorship and Partnered Training Session signoff, the prospective steersman needs to find four Senior Qualified Steersmen to sign the Skills Signoff, indicating that they are satisfied that the prospective steersman has demonstrated the necessary skills and judgment to become a Qualified Steersman.

### **Huli in Command Signoff**

Will receive final approval following a huli in command in the presence of an Authorized Observer. An Authorized Observer must be a Qualified Steersman who is approved by Steering Committee, AD, or Coaching Team to approve huli in command drills

To get approval from a huli in command, the canoe should be underway within a safe and reasonable time after the huli. All hulis will be performed in Keauhou Bay.

### **Full Qualification Signoff**

After the training session and skills signoff, the prospective steersman needs to get the signature of a Qualified Steersman who is part of the Steering Committee.

Once a prospective steersman has received a full qualification signoff, they are listed in the Qualified Steersman's List.

# Keauhou Canoe Club

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Prospective Steersmen are certified based on their judgement on the water and mastery of steering skills without discrimination based on race, color, age, religion, gender, creed, or sexual orientation.

### **Current Steersmen:**

Steersmen may continue to steer from year to year so long as in the judgment of the Safety and Steering Committee they are qualified to do so.

### **Definition of Terms**

**Qualified Steersman.** A Qualified Steersman is one who has been formally approved as a steersman by the Keauhou Safety and Steering Committee. Qualified Steersmen are listed in the Qualified Steersman list, located on the Keauhou Website in the Documents section.

**Steering Mentors.** A Steering Mentor takes prospective steersmen out as part of the Partnered Training Sessions in the Steering Certification program. Any experienced steersman can participate in the Partnered Training Sessions.

**Certification Signers.** Both the Partnered Training Sessions and Skills Signoff on the Certification sheet need to be signed off by Qualified Steersmen. A single Qualified Steersman can sign for both a Partnered Training Sessions a Skills Signoff.

**Authorized Observer.** An Authorized Observer, able to sign off on the huli in command is a Qualified Steersman with approval from the Steering committee.

**Final Signer for Full Qualification.** The final approver is a Senior Qualified Steersman on the Steering committee. This steersman must be qualified at the same level that they are approving. (e.g. must be approved for an Unlimited to sign off Qualified Steersman for the Unlimited.)